

Maharaja surajmal Teachers Training College, Pakka Bagh, Bharatpur
(Raj.)

Internal Quality Assurance Cell

Date: 01-08-2018

Minutes of Meeting

The first meeting of IQAC for the session 2018-19 was held on 01/08/2018 in the multipurpose hall of the Institution. The main agenda of the meeting was to welcome the new students and their parents, give them a brief introduction of the course and the Institution .

All the faculty members and non teaching staff were also present in the meeting. The meeting is chaired by IQAC Chair Person & Principal Dr. Anil Kumar Srivastava. The meeting is commenced with Saraswati Vandana and welcome address.

The key points of meeting were:-

1. Vice Principal & IQAC Coordinator Dr. Rashmi Srivastava first welcome the Chair and other attendees of the meeting.
2. The Principal present a brief Introduction of the Institutional facilities, Management Committee, Teaching & Non-Teaching Staff members.
3. The Principal Introduce about the Vision, Mission, Objectives, and Rules & Regulations of the Institution.
4. The quarries and expectations of the Parents were also discussed in meeting.
5. It has been decided that Parent- Teacher meet will be organized before the mid-term test.
6. The meeting was specially focused on Anti Ragging rules. New admitted students made aware towards the anti raging cell and its functioning.

Vote of thanks given by Dr. Harendra Kain.

Enclosed: Attendance Sheet

Approved
Coordinator IQAC
Rashmi

Maharaja surajmal Teachers Training College, Pakka Bagh, Bharatpur (Raj.)

Internal Quality Assurance Cell

Attendance Sheet of Minutes of Meeting

Date:-

| S.NO. | Name and Designation | Signature |
|-------|--------------------------------------|--------------|
| 1. | Dr. Bharti Sharma (Assi. Prof.) | Bharti |
| 2. | Dr. Samandar Singh (Assi. Prof.) | S Singh |
| 3. | Dr. Jagriti Sharma | Jagriti |
| 4. | Dr. Jyoti Deen Dayal Sharma | Jyoti Sharma |
| 5. | Jeetendra Singh (Assi. Prof.) | Jeetendra |
| 6. | Dr. Harinder Kaur (1) | Harinder |
| 7. | Pratibha Verma (1) | Pratibha |
| 8. | Akshita Kulshreshtha (1) | Akshita |
| 9. | Neelam Singh (1) | Neelam |
| 10. | Aashi Saurav | Aashi |
| 11. | Bachchu Singh | Bachchu |
| 12. | Kanak Gupta | Kanak |
| 13. | Sulekha Aravind Kumar | Sulekha |
| 14. | YOGENDRA KUMAR | Yogendra |
| 15. | Shashikanta Sharma | Shashikanta |
| 16. | Shamkhal (Assi. Prof.) | Shamkhal |
| 17. | BRAJESH KUMARI FAUZDAR (Assi. Prof.) | Brajesh |
| 18. | Satyendra Singh | Satyendra |

| | | |
|----|------------------------|-------------|
| 20 | Suresh chand | सुरेश |
| 21 | Gautam Singh | Gautam |
| 22 | Ganpat Singh (parents) | Ganpat |
| 23 | हनुमन्ट | हनुमन्ट |
| 24 | विमल चन्द्र शर्मा | विमल |
| 25 | Balveer Singh. | Balveer |
| 26 | Faggo (Parents) | Faggo |
| 27 | रघुवीर सिंह | रघुवीर |
| 28 | गुरा चन्द | गुरा चन्द |
| 29 | Amit Lal. | Amit |
| 30 | कलन सिंह | (K) |
| 31 | Kehari Singh (parents) | केहरी |
| 32 | Om Prakash | Om |
| 33 | महाराज सिंह | महाराज सिंह |
| 34 | Ramesh chand | Ramesh |
| 35 | Nihal Singh (Parents) | Nihal |
| 36 | | |
| 37 | | Prakash |
| 38 | | |
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Maharaja surajmal Teachers Training College, Pakka Bagh, Bharatpur (Raj.)

Internal Quality Assurance Cell

Date: 24-11-2018

Minutes of Meeting

The second meeting of IQAC was held on 24/11/2018 in the Principal office. The meeting is called by the coordinator of the IQAC. All the members of IQAC and other faculty members were present in the meeting to discuss about the work that has been done for Curricular & Co-Curricular activities and its effectiveness in development of Pupil Teachers. The meeting is chaired by Principal Dr. Anil Kumar Srivastava.

Meeting is commenced with welcome of Chair and other members by Coordinator Dr. Rashmi Srivastava. She has also presented the motive of the meeting. The key points which are discussed and decisions taken out are as follows:-

- Feedback about the completed course work, according to plan and Academic Calendar are given by the faculty members one by one.
- Initiative taken by the teachers in their teaching practice has been shared on the table.
- Feedback of the supervisors about the teaching practice of the student teachers also shared with others. Feedback about the cultural and sports activities and future plan has taken out from the In charges and suggestion regarding it are discussed.
- Report of Student Satisfaction Survey has been discussed in the meeting.

Decisions made in meeting were:-

- Work shop will be organized on teaching objectives.
- All the practical work regarding teaching practices should be completed before the Internship of the students.
- Yearly magazine will be published in month of February.
- All the co- curricular activities will be organized time to time and the principal will be updated about the coming activity at least one week before and the students at least five days before by the concern In charges.

The meeting ended with a vote of thanks to the Chair by coordinator

Coordinator IQAC

Attendance Sheet Enclosed

Approved

Rashmi

Maharaja surajmal Teachers Training College, Pakka Bagh, Bharatpur (Raj.)

Internal Quality Assurance Cell

Attendance Sheet of Minutes of Meeting

Date:-

| S.NO. | Name and Designation | Signature |
|-------|----------------------------------|-------------|
| 1. | Dr. Bharti Sharma (Asst. Prof.) | Bharti |
| 2. | Jeetendra Singh. (Asst. Prof.) | Jeetendra |
| 3. | YOGENDRA KUMAR | Yogendra |
| 4. | Dr. Jeegriti Sharma | Jeegriti |
| 5. | Dr. Harvender Kaur | Harvender |
| 6. | Akshiti Kulshreshtha | Akshiti |
| 7. | Bachchu Singh | Bachchu |
| 8. | Dr. Samandar Singh (Asst. Prof.) | Samandar |
| 9. | Aarti Saxena | Aarti |
| 10. | Shankar Lal (Asst. Prof.) | Shankar Lal |
| 11. | Krishna Sharma | Krishna |
| 12. | S. Prabhika Verma | Prabhika |
| 13. | Harender Kumar Sharma | Harender |
| 14. | Dr. Deen Dayal Sharma | Deen Dayal |
| 15. | Shashikants Sharma | Shashikants |
| 16. | Neelam Singh | Neelam |
| 17. | Shweta Rai | Shweta |
| 18. | Satyendra Singh | Satyendra |
| 19. | Aravind Singh | Aravind |

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Approved
Rishi

Maharaja Surajmal Teachers Training College, Bharatpur, Rajasthan

Internal Quality Assurance Cell (IQAC)

Minutes Of Meeting

Date: - 30-04-2019

In reference of notice on dated 29-04-2019. The Third Meeting of IQAC was held on 30 /04/2019 in the Principal office. It was last IQAC Meeting of session 2018-19. The Agenda of the Meeting was 'Review, analysis and discussed about the Objectives and plan chalked out in the beginning of session by the IQAC and achievements. Meeting is chaired by Principal Dr. Anil Kumar Srivastava.

The meeting is commenced with the welcome of chair and other members. The Coordinator of IQAC Dr. Rashmi Srivastava raised the Agenda of the meeting.

The Key points of meeting were-

- Curriculum implementation and competition were discussed with the concern subject teachers.
- Strategies for those students whose are back in any type of curricular activities were planned.
- Students overall academic year's attendance data has been presented by the attendance Incharges.
- Arrangements of Extra classes were discussed for the preparation of Examinations.
- Need and challenges for Qualitative efforts and out comes were discussed.
- The chair person has been Informed that Internal audit of all labs and committees will be organized in the month of June.

The Meeting ended with Vote of Thanks to Chair and other Members by Dr. Bharti Sharma.

Approved

Rashmi
Co-Ordinator IQAC

Maharaja surajmal Teachers Training College, Pakka Bagh, Bharatpur (Raj.)

Internal Quality Assurance Cell

Attendance Sheet of Minutes of Meeting

Date:- 30-4-2019

| S.NO. | Name and Designation | Signature |
|-------|----------------------------------|-----------|
| 1. | Dr. Harender Kumar (Asst. Prof.) | |
| 2. | YOGENDRA KUMAR (" ") | |
| 3. | Neelam Singh (" ") | |
| 4. | Keishna Sharma (" ") | |
| 5. | Dr. Deen Dayal Sharma (" ") | |
| 6. | Beakibha Verma (" ") | |
| 7. | Aarti Sonant (" ") | |
| 8. | Aarti Kulshrestha (" ") | |
| 9. | Jeetendra Singh (Asst. Prof.) | |
| 10. | Shashikant Sharma (" ") | |
| 11. | Bachchu Singh (" ") | |
| 12. | Kanak Gupta (" ") | |
| 13. | Harendra Kumar Sharma (" ") | |
| 14. | Shankar Lal (Asst. Prof.) | |
| 15. | Satyendra Singh (" ") | |
| 16. | Dr. Jagriti Sharma (" ") | |
| 17. | Gautam Singh (" ") | |
| 18. | Bharti Sharma (" ") | |
| 19. | Anju (" ") | |
| 20. | | |